



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
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THE REGULAR MEETING

OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON
WAS HELD ON

December 9, 2025 AT 6:00 PM

COUNCIL PRESENT:	Mayor Robert Corriveau, Councillor Keith Dillabough, Councillor Jason Bélanger and Councillor Mélanie Chenier
COUNCIL ABSENT:	Deputy Mayor Shelley Belanger
STAFF PRESENT:	Jason McMartin – CAO/Clerk-Treasurer, Neil O’Grady – Fire Chief and Mariel Labreche – Deputy Fire Chief
GUESTS PRESENT:	2

The meeting was called to order at 6:05 p.m. by Mayor Robert Corriveau

DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST -None

PRESENTATIONS	-None
ROAD DEPARTMENT REPORT	-None
FIRE DEPARTMENT REPORT	-Verbal Report by the Fire Chief
HEALTH & SAFETY REPORT	-None
CHIEF BUILDING OFFICIAL REPORT	-Written Report by the Chief Building Official

PETITIONS AND DELEGATIONS

-Aaron Lougheed and Liza Vandermeer from the North Bay-Mattawa Conservation Authority discussed the North Bay-Mattawa Conservation Authority’s 2026 draft budget with Council.

Comments raised by the Council of Papineau-Cameron were as follows:

- Ownership of the Conservation Authority Buildings vs. renting or leasing should be studied for costs savings.
- What is the difference in costs for the North Bay office and the Parry Sound Office?
- Why do we need a Parry Sound Office?
- Why are the Telephone costs so high at \$33,000?
- Is the Chief Administrator Officer’s wages included in the 2026 budget?
- It shows that the property taxes have increased, but the ski hill lands have been sold the City of North Bay?
- Why is there a surplus of \$22,597 in the 2026 budget? Municipalities are being levied an extra \$22,597?

RESOLUTION 2025-299

CHANGES TO THE AGENDA

THAT a closed in camera meeting session will take place at the end of the regular meeting.

Moved By: Councillor Keith Dillabough **Seconded By:** Councillor Mélanie Chenier **Carried**

RESOLUTION 2025-300

MINUTES

THAT the minutes of the Regular Meeting of November 25, 2025 be adopted as circulated.

Moved By: Councillor Mélanie Chenier **Seconded By:** Councillor Jason Bélanger **Carried**

RESOLUTION 2025-301

MINUTES

THAT the minutes of the Closed Meeting of November 25, 2025 be adopted as circulated.

Moved By: Councillor Mélanie Chenier **Seconded By:** Councillor Jason Bélanger **Carried**

RESOLUTION 2025-302

DISBURSEMENTS

THAT the disbursements to December 9, 2025 be approved in the amount of \$ 742,197.61

General Department	\$ 655,064.12
Roads Department	\$ 10,687.91
Fire Department	\$ 20,288.93
Fire Points	\$ 26,643.13
Payroll	\$ 29,513.52
TOTAL	\$ 742,197.61

Moved By: Councillor Jason Bélanger

Seconded By: Councillor Keith Dillabough

Carried



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RESOLUTION 2025-303

BY-LAW 2025-18

THAT By-Law 2025-18, being a By-Law to provide for highway (road) classifications, definitions, signage, and for adopting of minimum maintenance standards for highways (roads) under the jurisdiction of The Corporation of The Township of Papineau-Cameron, be read a First, Second and Third time, enacted and passed before an open Council, this 9th day of December, 2025.

Moved By: Councillor Jason Bélanger

Seconded By: Councillor Keith Dillabough

Carried

RESOLUTION 2025-304

BY-LAW 2025-19

THAT By-Law 2025-19, being a By-Law to establish an emergency management program and emergency response plan and to meet other requirements under the emergency management and civil protection act, be read a First, Second and Third time, enacted and passed before an open Council, this 9th day of December, 2025.

Moved By: Councillor Keith Dillabough

Seconded By: Councillor Mélanie Chenier

Carried

RESOLUTION 2025-305

BY-LAW 2025-20

THAT By-Law 2025-20, being a By-Law to appoint a Community Emergency Management Coordinator (CEMC) and Alternate CEMC for The Corporation of The Township of Papineau-Cameron, be read a First, Second and Third time, enacted and passed before an open Council, this 9th day of December, 2025.

Moved By: Councillor Jason Bélanger

Seconded By: Councillor Keith Dillabough

Carried

RESOLUTION 2025-306

BY-LAW 2025-21

THAT By-Law 2025-21, being a By-Law to enter into an agreement between The Corporation of The Township of Papineau-Cameron and Ontario Power Generation Inc. to provide Fire Protection Services, be read a First, Second and Third time, enacted and passed before an open Council, this 9th day of December, 2025.

Moved By: Councillor Mélanie Chenier

Seconded By: Councillor Jason Bélanger

Carried

RESOLUTION 2025-307

BY-LAW 2025-22

THAT By-Law 2025-22, being a By-Law to enter into a Recycling Collection Agreement between the Corporation of The Township of Papineau-Cameron and Paul Lafreniere Contracting, be read a First, Second and Third time, enacted and passed before an open Council, this 9th day of December, 2025.

Moved By: Councillor Mélanie Chenier

Seconded By: Councillor Keith Dillabough

Carried

RESOLUTION 2025-308

CORRESPONDENCE

THAT the correspondence to December 9, 2025 be received.

Moved By: Councillor Keith Dillabough

Seconded By: Councillor Mélanie Chenier

Carried

RESOLUTION 2025-309

MATTAWA & AREA SNOWMOBILE CLUB

THAT Council is in agreement with the attached Memorandum of Understanding with the Mattawa & Area Snowmobile Club, for the use of snowmobile route trails on certain sections of municipal roads allowances, as identified to the attached maps of the Memorandum of Understanding, for a term of December 1, 2025 to November 1, 2026.

AND FURTHER THAT Council is in agreement to have the Township's CAO/Clerk-Treasurer hereby designated as signing authority for the Memorandum of Understanding with the Mattawa & Area Snowmobile Club.

Moved By: Councillor Keith Dillabough

Seconded By: Councillor Mélanie Chenier

Carried

RESOLUTION 2025-310

ENPB APPLICATION 2025-10

WHEREAS a Public Notice of Application for Consent has been provided by the East Nipissing Planning Board for the following:

Application: 2025-10

Applicant: Robert Gravelle

Agent: None

Subject Lands: PAPINEAU CON 12 PT LOT 6 REM PCL 23677 NIP Papineau-Cameron Township
263 Gravelle Road

Roll Number: 4816-010-001-18900-0000

Purpose: Creation of a new lot

THAT the East Nipissing Planning Board shall fulfill the following conditions before any final approval of the application.

1. That the 2% commercial, 5% residential Cash-in-lieu of parkland for each lot creation shall be paid in full to the Township of Papineau-Cameron.
2. That the proposed application for consent shall comply with the Township of Papineau-Cameron's current Zoning By-Law and Official Plan (East Nipissing).



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3. That two (2) copies of the land survey for the proposed severed / retained properties shall be provided to the Township of Papineau-Cameron.
4. That copies of each severed and retained properties legal description and property land transfers shall be provided to the Township of Papineau-Cameron.
5. That a copy of all the comments, conditions, and notice of decisions relating to the application shall be provided to the Township of Papineau-Cameron

AND FURTHER THAT once all the conditions and the requirements under the planning act relating to the application are fulfilled, that a copy of the East Nipissing Planning Boards Planning Act Certificate of Consent Approval shall be provided to the Township of Papineau-Cameron.

AND FURTHER THAT notice be taken for the following:

- a) That the existing lot and proposed severed lot to be created are currently zoned as Rural.

Moved By: Councillor Keith Dillabough

Seconded By: Councillor Jason Bélanger

Carried

RESOLUTION 2025-311

RFP INSURANCE RENEWAL

THAT Council is in agreement to issue a Request for Proposal for the municipal insurance policy renewal.

Moved By: Councillor Mélanie Chenier

Seconded By: Councillor Keith Dillabough

Carried

RESOLUTION 2025-312

CLOSED MEETING

THAT the Closed Meeting be held under section 239 (2) (d) (e) (b) of the Municipal Act, as amended at 8:12 p.m.

Moved By: Councillor Mélanie Chenier

Seconded By: Councillor Keith Dillabough

Carried

RESOLUTION 2025-313

REGULAR MEETING

THAT the Regular Meeting resume at 8:35 p.m.

Moved By: Councillor Jason Bélanger

Seconded By: Councillor Keith Dillabough

Carried

As a result of the in-camera meeting session, the following resolution 2025-314 was carried.

RESOLUTION 2025-314

SURVEYING TAGGART LAKE ROAD

THAT Council is in agreement to have a surveyor provide surveying services along Taggart Lake Road in the amount of up to \$8,600.00 plus taxes.

Moved By: Councillor Keith Dillabough

Seconded By: Councillor Mélanie Chenier

Carried

RESOLUTION 2025-315

ADJOURN

THAT the Regular Meeting adjourns at 8:37 p.m.

Moved By: Councillor Mélanie Chenier

Seconded By: Councillor Keith Dillabough

Carried

PAPINEAU-CAMERON TOWNSHIP

MAYOR

17/12/2025

CAO/CLERK-TREASURER